

GUIDES PRESCRIBING THE SCOPE OF WORK AND ADOPTED UPON SUBJECTION OF CERTAIN ARCHITECTURAL SPECIALTIES

Guidelines for using the guides

Principles:

- The guides complete the tendering documents.
- The guides reproduced in this Schedule must be considered and complied with by tenderers only in the territories where they are applicable, i.e., only in the territories that have adopted them during the subjection of a specialty. In the table in Schedule I, the words “with guide” indicate such a subjection.
- The guides do not apply to tenders for electrical specialties or tenders for mechanical specialties.

Guidelines:

1. A tender is deemed to include all work mentioned in the guide for the specialty in question.
2. Work not mentioned in a guide does not implicitly fall under another specialty.
3. A guide prescribes the scope of work for the specialty in question. However, a tender for a specialty with a guide must consider all adopted guides, as they may influence the scope of work covered by the tender. Guides do not apply to tenders for electrical specialties or mechanical specialties.
4. The relevant sections of the specifications must be mentioned in the tender form, in accordance with Section E-2 of the Tendering Code. Mention of a section of the specifications implies the performance of all the work included in it, except:
 - a. the performance of work that falls within the scope of work prescribed in the guide for another specialty;
 - b. the performance of work that is specifically excluded by a guide. Such work is then excluded from the tender and no indication in the tender form is necessary.
5. When work mentioned in a guide is included in a section of the specifications of another specialty, the tenderer must not mention this section in their tender form, but must include it in their price, except for work that is included in sections of the specifications relating to the electrical or mechanical specialties.

Updated: October 2nd 2017

GUIDE PRESCRIBING THE SCOPE OF WORK FOR THE “ ROOFING ” SPECIALTY

This guide must be used in accordance with the guidelines.

The tender must be based on architectural, structural and civil tendering documents.

R. 1 - Supply and installation:

- 1.1 Safety required for roofing work;
- 1.2 Demolition of roofing required to rebuild a new roof when waterproofing must be maintained, including removal of ballast, where applicable;
- 1.3 Membrane roofing such as multi-layer bituminous, modified bitumen, EPDM, thermoplastics, hot-applied liquid rubberized bitumen, cold-applied liquid membranes (polyurethane-based, PMMA, etc.), including, where applicable, drainage panels, filter cloths and ballast;
- 1.4 Artisanal sheet metal roofing other than prefabricated roofing, such as Vicwest, Ideal Revêtement, etc.;
- 1.5. Roofing with asphalt shingles, slate shingles, metal shingles, concrete tiles, clay tiles, sawn shingles and wood shakes;
- 1.6 Vegetated roofs;
- 1.7 Roof repair and conservation treatments;
- 1.8 Panel insulation integrated into the roofing system;
- 1.9 Flashings and sheet metal accessories in contact with roofing materials;
- 1.10 Vapour barrier under rigid roof insulation, subject to R.4.1;
- 1.11 Manufactured expansion joints for roofing materials;
- 1.12 Gaskets required for waterproofing of roofing work;
- 1.13 Roofing accessories such as plumbing vent flashings, waterproofing sleeves (or other elements for sealing roof membrane perforations), attic ventilators, membrane walkways and sheet metal gutters.

R. 2 – Supply only:

- 2.1 Vapour barrier under roof walls and parapets.

R. 3 – Installation only:

- 3.1 Sound insulation for acoustic decking.

R. 4 - Work specifically excluded:

- 4.1 Demolition or removal of any element placed on the roof;
- 4.2 Demolition of roof walls, elevations and parapets, except where required for work under Section R.1.2;
- 4.3 Demolition of roofing when the demolition of the supporting decking is required, as well as the related temporary waterproofing;
- 4.4 Temporary waterproofing of openings in roofing required for the work of others;
- 4.5 Temporary roofing protection for the work of other specialties;
- 4.6 Snow and ice removal;
- 4.7 Facilities required to allow workers access to roofing work areas;
- 4.8 Foundation waterproofing such as membranes, water repellents or others;
- 4.9 Insulation installed directly on foundation waterproofing such as membranes, water repellents or others;
- 4.10 Panel insulation for elevations and parapets covered on site with rigid concrete, wood or other panels;
- 4.11 Flashings and sheet metal accessories not required to protect roofing materials such as soffits, fascia and other exterior elements;
- 4.12 Carpentry, joinery and interior systems;
- 4.13 Plants for vegetated roofs, unless specified in one of the sections of division 07 of the specifications.

June 2nd, 2025